



Position Vacancy: Chaoyang English Project Teacher Trainer

Due to continued expansion, the Chaoyang English Project is looking to recruit a Teacher Trainer for a high profile government-backed English Language Project in Beijing, China.

Trainer Duties may include:

- Supervision cycle: planning support, observation and feedback for teachers
- Regular training sessions for groups of foreign and local teachers working in primary and middle schools
- Occasional demonstration lessons and/or teaching duties
- Reporting and reflection: weekly updates and summary reporting
- Development and review of training and assessment materials
- Assessment and reporting of student progress

Salary & Conditions:

- Competitive salary commensurate with qualifications & experience
- Housing & airfare allowances
- Medical insurance & work visa provided
- Monday - Friday week, office hours

Trainer Qualifications & Requirements:

- Native or bilingual proficiency in English
- Foreign passport holder, with extensive experience living in an English-speaking community
- University Degree (Bachelor or above) from an English-speaking country
- Cambridge DELTA or equivalent ELT qualification
- Must have a minimum of 5 years' post-degree teaching experience (English teaching/training experience in China/Asia preferred)
- Some experience or background in primary or middle schools is desirable
- A passion for contributing and making a difference through education
- Attributes such as patience, teamwork & collaboration, strong communication & presentation skills and a positive attitude.

Please visit our website (www.biss.com.cn) to familiarize yourself with BISS and the Chaoyang English Project. If you feel you fit the desired profile, complete our online application form here <http://fs7.formsite.com/biss/form4/index.html>. (*e-mailed applications will not be accepted*).

*Note: Please do not apply if you do not have any of the **required** qualifications or experience, as your application will not be considered.*

You will be asked to submit the following:

1. A letter of application (in English and no longer than 2 pages); and
2. Curriculum Vitae (in English and containing a passport-size photo) outlining qualifications and relevant experiences complete with dates (months and years), and the names and contact details of three professional referees.

Please do **not** submit supporting copies of degrees or written references at this stage. Contact Karen Lindner, Head of Programme (CEPHeadofProgram@biss.com.cn) if you have any difficulties with the online application system.

Applications will be processed as they are received, and shortlisted candidates will be interviewed in person or via Skype depending on location. *Please note we will appoint the ideal candidate as soon as they are identified, so applicants are advised to submit applications as soon as possible to ensure consideration.* An announcement will be made on the employment page of our website when the position has been filled.