



Position Vacancy: Chaoyang English Project EFL Teachers

The **Chaoyang English Project** is a collaboration between Beijing BISS International School and the Chaoyang District Education Committee. It aims to improve students' communication ability in English and develop local teachers' English language skills, teaching methodology & pedagogy. The project has a high profile as one of two main projects for the District Education Committee.

Due to continuing demand from our government partners, we are seeking more ESL teachers to join the project. This is an exciting opportunity for experienced EFL teachers to contribute directly to the development of education in Chaoyang District, Beijing. Ongoing professional development, through regular training sessions and a cycle of observation and feedback, will be provided to the teachers, as well as a competitive salary package.

Teaching Duties may include:

- Co-plan & prepare resources based on the local English textbooks
- Team teach English lessons with local partner
- Keep up to date planning & reflection notes
- Assist with special performances or festivals
- Accommodate visitors and observers from schools and other educational organisations in classes
- Participate in related research; provide feedback; conduct tests & surveys

Salary & Conditions:

- Competitive salary commensurate with qualifications & experience
- Housing & airfare allowances
- Medical insurance & work visa provided
- Work hours approximately 8am-4pm (Mon-Fri), timetable approximately 12 x 40minute periods per week (plus co-planning with teaching partner)

Teacher Qualifications & Requirements:

- Native or bilingual proficiency in English
- Foreign passport holder, with extensive experience living in an English-speaking community
- University Degree (Bachelor or above) from an English-speaking country
- 2+ years' post-degree school teaching or ESL/EFL/TEFL/TESOL/CELTA teaching experience
- ESL/EFL/TEFL/TESOL/CELTA/DELTA or recognized (general) teaching certification of 120+ hours
- English teaching/training experience in China/Asia (preferred)
- A passion for contributing and making a difference through education
- Attributes such as patience, teamwork & collaboration, strong communication & presentation skills and a positive attitude.

*Note: Please do not apply if you do not have any of the **required** qualifications or experience, as your application will not be considered.*

Applicants: Please peruse our website (www.biss.com.cn) to familiarize yourself with BISS and the Chaoyang English Project. If you feel you fit the desired profile, complete our online application form here <http://fs7.formsite.com/biss/form4/index.html> (e-mailed applications will not be accepted).

You will be asked to submit the following:

1. A letter of application (in English and no longer than 2 pages); and
2. Curriculum Vitae (in English and containing a passport-size photo) outlining qualifications and relevant experiences complete with dates (months and years), and the names and contact details of three professional referees.

Please do **not** submit supporting copies of degrees or written references at this stage. Contact Karen Lindner, Head of Programme (CEPHeadofProgram@biss.com.cn) if you have any difficulties with the online application system.

Applications will be processed as they are received, and shortlisted candidates will be interviewed in person or via Skype depending on location. *Please note we will appoint the ideal candidate as soon as they are identified, so applicants are advised to submit applications as soon as possible to ensure consideration.* An announcement will be made on the employment page of our website when the position has been filled.